

JAWAHARLAL NEHRU COLLEGE, PASIGHAT

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) OF THE COLLEGE HELD ON 13-08-2015 AT 10:30 AM

AGENDA

1. Confirmation of minutes of the last meeting
2. Finalisation of Calendar and Work Plan of IQAC for session 2015-16

At the very beginning the Principal of the College and Chairperson IQAC, Dr. Tayek Talom, welcomed all members present in the meeting and talked about the objective of the meeting to finalise the IQAC calendar and work plan for the academic session 2015-16. He laid emphasis on the deliberations on different aspects of teaching-learning scenario in the college for a fruitful outcome. He invited innovative and practicable suggestions from all members for effective implementation.

Dr. M. A. Salam, the Coordinator of IQAC, while extending a warm welcome to all members present, also reiterated the objective of the meeting to maintain quality in education to meet global challenges in compliance with the latest NAAC guidelines. He requested all members to put forth their constructive views proactively for the overall development of academic environment in the college.

Decisions taken in the meeting:

- a) The minutes of the last IQAC meeting were read out and confirmed.
- b) The IQAC calendar for the academic session was finalised as under:

Calendar of IQAC for Academic Session 2015-16

Date	Activity
13-08-2015	Calendar and Work Plan Meeting of IQAC
24-08-2015	Notice to the Heads of Departments for data of AQAR 2014-15
24-08-2015	Notice to the Coordinators/Incharges for data of AQAR 2014-15
24-08-2015 & 25-08-2015	Department Meeting with Principal
10-09-2015	Providing Humanitarian Aid to Flood Affected Villagers of Mer, Gadum, Anpum and Bijari
30-09-2015	Collection of Data for AQAR 2015-16
01-10-2015	Department Seminar
05-10-2015 to 09-10-2015	Workshop on Research Methodology and Data Analysis using SPSS-22.0
13-10-2015	NSS Induction Program
15-10-2015	Data Processing as per Format of AQAR
20-10-2015	Presentation of first draft of AQAR of 2014-15 before IQAC members in the Principal Chamber
17-10-2015	Social Service Program on 'Keep Your Campus Clean'
24-10-2015	Social Service Program 'Clean Campus Green Campus'
03-11-2015	Social Service Program at Lower Campus on the occasion of 49 th College Day Celebrations

08-12-2015	Submission of AQAR 2014-15 to NAAC
22-02-2016	Issuing of Students' Feedback format to all Heads of Department
08-03-2016	Flower plantation on Women Day Celebrations
09-03-2016	Workshop cum Training Program on Research Methodology
18-03-2016	Meeting of the IQAC members to discuss the implementation of Recommendations of NAAC Peer Team
19-03-2016	Awareness Program on 'Earth Hour'
29-03-2016	Awareness programme on "AIDS and Drugs Abuse"
30-03-2016 to 31-03-2016	National Seminar on "Samajik Sanskritik Ekikaran Aur Bhaktikal"
12-04-2016	Formation of 1. Roadmap Committee 2. Academic Audit Committee. 3. Administrative Audit Committee. 4. Revamping classroom for use of ICT Committee
15-04-2016	Issuing filled in Students' Feedback Formats to SWOC Analysing Committee
28-04-2016	Updating data of IQAC on the College Website

The criterion-wise work plan for session 2015-16 was unanimously finalised as under:

Work Plan of IQAC for Session 2015-16


<i>Criterion</i>	<i>Plan of activities</i>
1. Curricular Aspects	i. Introduction of PG in Commerce
2. Teaching, Learning and Evaluation	i. Allotment of Department Room to departments of Economics, English and Political Science ii. Workshop and Training to fresh Teachers iii. A program encouraging Teachers to participate in workshops, conferences and seminars
3. Research, Consultancy and Extension	i. Workshop on Research Methodology and Motivation to teachers on Academic Development ii. Department Seminars on 01-10-2015 iii. Guest Lectures/Popular Lectures iv. Creation of facilities for Research in Library v. Creation of Department Library in the Dept. of English, Pol. Sc. and Economics for promotion of research vi. A Program encouraging Teachers to undertake Research projects vii. Programs by NCC/NSS/Rovers & Rangers viii. Extension programs on Health Awareness/ Environmental Awareness/ Traffic Awareness/ Prevention of Drug Abuse
4. Infrastructure and Learning Resources	i. Provision for uninterrupted power supply to class rooms, laboratory/ library ii. Maintenance of equipment in all departments

	<ul style="list-style-type: none"> iii. Completion of Networking of new Library and Administrative block iv. Enhancement of CCTV surveillance system v. Development of Drinking water facility
5. Student Support and progression	<ul style="list-style-type: none"> i. Awareness program for students on support services ii. Providing remedial coaching/ Entry into services/ Career Counselling iii. Notification to students on available scholarship schemes and other financial support schemes iv. Redressal of student grievances through proper mechanism
6. Governance, Leadership and Management	<ul style="list-style-type: none"> i. Generation of Corpus Fund by Alumni Association for college development ii. Ensuring time bound performance appraisal of faculty members and staff
7. Innovation and Best Practices	<ul style="list-style-type: none"> i. Sensitization of gender through Women Cell ii. Creation of environmental awareness through outreach program iii. Creation of Health Awareness in society through campaigns

After having a detailed discussion on various aspects of the college and having no other issues left to deliberate upon, the meeting ended with the vote of thanks proposed by Dr. D. P. Panda, Associate Professor, Department of Commerce.

The following members were present in the meeting.

1. Dr. Tayek Talom	Principal	Chairperson
2. Dr. S. D. Choudhury	Vice-Principal	Member
3. Dr. M. A. Salam	Associate Professor	Coordinator IQAC
4. Dr. S. N. Yadav	Associate Professor	Member
5. Dr. J. R. Padhi	Associate Professor	Member
6. Dr. D. P. Panda	Associate Professor	Member
7. Dr. Leki Sitang	Assistant Professor	Member
8. Mr. Besing Yosung	Head Assistant	Member
9. Mr. Rajesh Kumar	Technical Staff	Member


 (Dr. Tayek Talom)
 Principal
 J. N. College, Pasighat

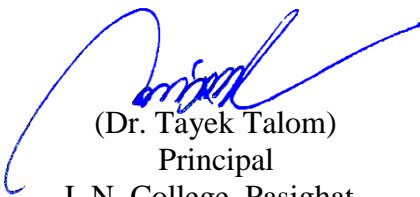
JAWAHARLAL NEHRU COLLEGE, PASIGHAT

**COMPLIANCE/ACTION TAKEN REPORT
ON THE WORK PLAN FINALISED IN THE IQAC MEETING OF THE COLLEGE
HELD ON 13-08-2015 AT 10:30 AM**

Criterion	Plan of activities	Compliance/ATR
1. Curricular Aspects	i. Introduction of PG in Commerce	i. Process initiated to open Post Graduate course in Commerce.
2. Teaching, Learning and Evaluation	i. Allotment of Department Room to departments of Economics, English and Political Science ii. Timely Conduct of Field Tour/Survey in subjects as a part of university syllabi iii. Conduct national seminar to promote learning experience in teachers	i. The Department of English has been allotted the departmental room. The cases of the Dept. of Pol. Science and Economics will be taken up in the next academic session. ii. Field Tours have been organized by the Geography, Commerce and the Science Departments. iii. National Seminar in Hindi was organized from 30 th to 31 st March 2016.
3. Research, Consultancy and Extension	i. Workshop on Research Methodology and Motivation to teachers on Academic Development ii. Department Seminars on 01-10-2015 iii. Guest Lectures/Popular Lectures iv. Creation of facilities for Research in Library v. Creation of Department Library in the Dept. of English, Pol. Sc. and Economics for promotion of research vi. A Program encouraging Teachers to undertake Research projects vii. Programs by NCC/NSS/Rovers & Rangers viii. Extension programs on Health Awareness/ Environmental Awareness/	i. Workshop on Research Methodology and Data Analysis using SPSS-22.0 was conducted from 05-10-2015 to 09-10-2015. Workshop cum Training Program on Research Methodology was organized on 09-03-2016. ii. Department seminar was organized by all departments on 01/10/2015. iii. Two Lectures were delivered on "AIDS and Drugs Abuse" 29-03-2015 by Dr. Runi Tasung & Dr. Basumoti Apung. iv. Facilities for research created in library by providing computers, accessories & internet connectivity in a separate room. v. Department library created in the department of English. For the remaining two departments the matter will be taken up in the next academic session. vi. No such program was conducted during the session due to the

	Traffic Awareness/ Prevention of Drug Abuse	constraints of time. The same will be organized in the next academic session. vii. The NSS Annual Special Camp was organized in Lumpo Village on 26-03-2016. viii. A Social Service Program on 'Keep Your Campus Clean' was organized on 17-10-2015. Another Social Service Program on 'Clean Campus Green Campus' was conducted on 24-10-2015. An Awareness Program on 'Earth Hour' was conducted on 19-03-2016.
4. Infrastructure and Learning Resources	<ul style="list-style-type: none"> i. Provision for uninterrupted power supply to class rooms, laboratory/ library ii. Maintenance of equipment in all departments iii. Completion of Networking of new Library and Administrative block iv. Enhancement of CCTV surveillance system v. Development of Drinking water facility 	<ul style="list-style-type: none"> i. Two silent gensets have been installed on upper campus to provide uninterrupted power supply to class rooms, laboratory/ library etc ii. Maintenance of equipment done out of UGC fund earmarked for the same. iii. Networking of library and administrative block through LAN completed. iv. Number of CCTV cameras increased. v. One more water cooler installed near RUSA Cell.
5. Student Support and progression	<ul style="list-style-type: none"> i. Awareness program for students on support services. ii. Providing remedial coaching/ Coaching for Entry into services/ Career Counselling iii. Notification to students on available scholarship schemes and other financial support schemes iv. Redressal of student grievances through proper mechanism 	<ul style="list-style-type: none"> i. Awareness programme on support services available in the college conducted during induction ceremony of Freshers on 13/10/15. ii. No Coaching/Counselling programme was organized during the session due to Paucity of fund. iii. Notification to students on available scholarship schemes and other financial support schemes were given in time. iv. All the grievances of the students were redressed through the Grievance Redressal Cell.

<p>6. Governance, Leadership and Management</p>	<p>i. Generation of Corpus Fund by Alumni Association for college development ii. Ensuring time bound performance appraisal of faculty members and staff</p>	<p>i. No Corpus Fund was generated by the Alumni Association during the year. ii. The performance appraisal of all categories of staff of the college was completed in time.</p>
<p>7. Innovation and Best Practices</p>	<p>i. Sensitization of gender through Women Cell ii. Creation of environmental awareness through outreach program iii. Creation of Health Awareness in society through campaigns</p>	<p>i. The Women Cell has very actively conducted program related to Gender sensitivity on the International Women's Day. ii. The College organised plantation programs to maintain the legacy of green surroundings. The NSS unit in particular has organized some mass social service programs on the college campus to keep it clean.</p>


(Dr. Tayek Talom)
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JAWAHARLAL NEHRU COLLEGE, PASIGHAT

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) OF THE COLLEGE HELD ON 24TH & 25TH OCTOBER 2015 FROM 10:00 AM TO 2:00 PM

AGENDA

1. Meeting with all Departments to review performance of students in the last university
2. Discussion on Feedback Analysis reports for academic session 2014-15

At the very beginning the Principal of the College and Chairperson IQAC, Dr. Tayek Talom, welcomed all members present in the meeting and talked about the objective of the two-day long interface meeting to review the academic performances of the students in the last university exams and also to discuss the modalities of implementation of feedback collected from different stakeholders in policy formulation towards enhancement of quality deliverables in the college. He invited constructive suggestions from all members for practical implementation.

Dr. M. A. Salam, the Coordinator of IQAC, also extended a warm welcome and requested all members of IQAC and faculty members of every department sitting with the IQAC committee in separate slots, to put forth their pragmatic views for the overall development of academic environment in the college that can be put in place effectively for subsequent improvement in university results.

Decisions taken in the meeting:

1. As the performance of students in B.A. III year Pass Course improved significantly from 52.53% last year to 70.8% this year the members expressed their satisfaction over it. The committee was pleased to note the result of B.A. III year (H) students as well that was 78.18% and encouraged the faculty members of Arts stream to maintain the momentum in the succeeding years while trying further for continuous improvement.
2. As the performance of B. Com III year Pass students was the lowest at 43.39% the committee wanted the faculty members of Dept. of Commerce to take some curative measures to improve the performances of students to improve pass percentage in the next year. The committee members expressed satisfaction over the performance of B. Com III yr. (H) students that stood at 77.58% and were all praise for two B. Com III (P) students who secured I and IV position in the university.
3. Although the pass percentage in B. Sc III year (P) was 66% and that of Honours course was 89.42% it was a proud moment for the members to note that in pass course the college secured 9 out of top 10 positions in the university while in honours course the students of the college secured 7 out of top 10 positions. The faculty members were appreciated very much for their sincere efforts in helping the students bring laurels for the college.
4. Regarding the feedback of students for improvement in Computer Facility the house took note of the fact that 5 new desktop computers have been provided in the library for the purpose of browsing of students. On the demand of the students to improve Hostel Facility it was informed that a new 100 bedded Boys' Hostel is under

construction that would be handed over to the college in the next academic session. Also to fulfil the requirements of students for development of Sports Facility it was discussed that the new Gymnasium of the college will come up in the next academic session with financial assistance from UGC as the required amount has already been sanctioned.

With no other point to discuss the meeting ended with vote of thanks proposed by Dr. D. P. Panda, Associate Professor of Commerce.

The following members of IQAC and faculty members were present in the meeting:

1. Dr. Tayek Talom	Principal	Chairperson
2. Dr. S. D. Choudhury	Vice-Principal	Member
3. Dr. M. A. Salam	Associate Professor	Coordinator IQAC
4. Dr. S. N. Yadav	Associate Professor	Member
5. Dr. J. R. Padhi	Associate Professor	Member
6. Dr. D. P. Panda	Associate Professor	Member
7. Dr. Leki Sitang	Assistant Professor	Member
8. Dr. Y. Singh	Associate Professor	Department of English
9. Dr. A. K. Jha	Associate Professor	Department of English
10. Dr. S.K. Sinha	Assistant Professor	Department of English
11. Ms. Namegy Pema	Assistant Professor	Department of English
12. Dr. J.P. Narayan	Associate Professor	Department of Hindi
13. Dr. V. C. Rai	Associate Professor	Department of Hindi
14. Dr. H.N. Pandey	Associate Professor	Department of Hindi
15. Ms. Mumne Perme	Assistant Professor	Department of Hindi
16. Ms. Ing Perme	Assistant Professor	Department of Hindi
17. Dr. S. K. Das	Associate Professor	Department of Pol. Sc.
18. Mr. N. Tari	Assistant Professor	Department of Pol. Sc.
19. Dr. R. Dupak	Assistant Professor	Department of Pol. Sc.
20. Mr. M. Gao	Assistant Professor	Department of Pol. Sc.
21. Ms. Putoli Langkam	Assistant Professor	Department of Pol. Sc.
22. Dr. C.M. Nayak	Associate Professor	Department of History
23. Mr. T. Talom	Assistant Professor	Department of History
24. Mr. K. Darung	Assistant Professor	Department of History
25. Dr. K.K. Mishra	Assistant Professor	Department of Geography
26. Ms. Marina Langkam	Assistant Professor	Department of Geography
27. Mr. K. Burang	Assistant Professor	Department of Geography
28. Mrs. Y. Saroh	Assistant Professor	Department of Geography
29. Mr. N. Darang	Assistant Professor	Department of Economics
30. Mrs. Omen Taloh	Assistant Professor	Department of Geography
31. Mr. N. Tayeng	Assistant Professor	Department of Geography
32. Mr. T. Tamuk	Assistant Professor	Department of Education
33. Dr. T. Taggu	Assistant Professor	Department of Education
34. Mr. Tony Jamoh	Assistant Professor	Department of Education
35. Mr. Johny Tabing	Assistant Professor	Department of Education
36. Dr. N. Kumar	Associate Professor	Department of Commerce

37. Mr. Wangda G Gyana	Assistant Professor	Department of Commerce
38. Mr. M. Mossang	Assistant Professor	Department of Commerce
39. Mrs. M. Yomso	Assistant Professor	Department of Commerce
40. Dr. (Mrs.) S. Jayanti	Assistant Professor	Department of Physics
41. Mr. Pokjum Yongam	Assistant Professor	Department of Physics
42. Dr. K. K. Bhattacharjee	Associate Professor	Department of Chemistry
43. Dr. A. K. Jha	Assistant Professor	Department of Chemistry
44. Mr. T. Mibang	Assistant Professor	Department of Botany
45. Mr. T. Payum	Assistant Professor	Department of Botany
46. Mr. H. Loyi	Assistant Professor	Department of Botany
47. Dr. K. K. Jha	Assistant Professor	Department of Zoology
48. Mr. Koj Taro	Assistant Professor	Department of Zoology
49. Dr. K. Kadu	Assistant Professor	Department of Zoology




(Dr. Tayek Talom)
Principal
J. N. College, Pasighat

JAWAHARLAL NEHRU COLLEGE, PASIGHAT

**COMPLIANCE/ACTION TAKEN REPORT
ON THE DECISIONS TAKEN IN THE IQAC MEETING OF THE COLLEGE
HELD ON 24TH & 25TH OCTOBER 2015 FROM 10:00 AM TO 2:00 PM**

Sl No.	Decision in the Meeting	Compliance/ATR
1	As the performance of students in B.A. III year Pass Course improved significantly from 52.53% last year to 70.8% this year the members expressed their satisfaction over it. The committee was pleased to note the result of B.A. III year (H) students as well that was 78.18% and encouraged the faculty members of Arts stream to maintain the momentum in the succeeding years while trying further for continuous improvement.	The faculty members of Arts stream were praised for their concerted efforts in improving the results and were encouraged to maintain the momentum.
2	As the performance of B. Com III year Pass students was the lowest at 43.39% the committee wanted the faculty members of Dept. of Commerce to take some curative measures to improve the performances of students to improve pass percentage in the next year. The committee members expressed satisfaction over the performance of B. Com III yr. (H) students that stood at 77.58% and were all praise for two B. Com III (P) students who secured I and IV position in the university.	The matter was forwarded to the Head, Dept. of Commerce, with an instruction to take necessary action on priority basis.
3	Although the pass percentage in B. Sc III year (P) was 66% and that of Honours course was 89.42% it was a proud moment for the members to note that in pass course the college secured 9 out of top 10 positions in the university while in honours course the students of the college secured 7 out of top 10 positions. The faculty members were appreciated very much for their sincere efforts in helping the students bring laurels for the college.	Brilliant performances by science students. No compliance necessary.
4	Regarding the feedback of students for improvement in Computer Facility the house decided to provide a few desktop computers in the library for the purpose of browsing of students. On the demand of the students to improve Hostel Facility it was informed that a new 100 bedded Boys' Hostel is under construction that would be handed over to the	Five new desk top computers have been installed in the library for the browsing needs of students. To develop the recreational facilities for students on upper campus the matter has been postponed to the next academic session.

<p>college in the next academic session. Also to fulfil the requirements of students for development of Sports Facility it was discussed that the new Gymnasium of the college will come up in the next academic session with financial assistance from UGC as the required amount has already been sanctioned.</p> <p>So far as the development of recreational facilities for students on upper campus is concerned it was decided to work out modalities for construction of two separate furnished student activity centers/Common Rooms both for boys and girls.</p>	
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(Dr. Tayek Talom)
Principal
J. N. College, Pasighat

JAWAHARLAL NEHRU COLLEGE, PASIGHAT

**MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC) OF THE COLLEGE HELD ON 20TH OCTOBER 2015 AT 10:30 AM**

AGENDA

1. Finalisation of AQAR for the academic session 2014-15

At the very outset the Principal of the College and Chairperson IQAC, Dr. Tayek Talom, welcomed all members present in the meeting and broached upon the objective of the meeting to finalise the AQAR of the college for the academic session 2014-15. He invited constructive suggestions from all members for modifications in the AQAR and timely submission to NAAC.

Dr. M. A. Salam, the Coordinator of IQAC, also extended a warm welcome and requested all members present to put forth their valuable feedback/suggestions in finalising the AQAR for session 2014-15.

Decisions taken in the meeting:

1. After a detailed discussion on the seven criteria of NAAC followed by a thorough review of AQAR in the first draft, some modifications were suggested by some members and finally all the members unanimously finalised it for onward submission to NAAC.
2. It was decided to submit the final draft of AQAR for session 2014-15 to NAAC latest by 15th December 2015.

The following members of IQAC were present in the meeting:

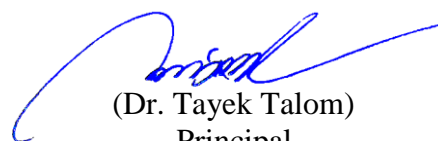
1. Dr. Tayek Talom	Principal	Chairperson
2. Dr. S. D. Choudhury	Vice-Principal	Member
3. Dr. M. A. Salam	Associate Professor	Coordinator IQAC
4. Dr. S. N. Yadav	Associate Professor	Member
5. Dr. J. R. Padhi	Associate Professor	Member
6. Dr. D. P. Panda	Associate Professor	Member
7. Dr. Leki Sitang	Assistant Professor	Member



(Dr. Tayek Talom)
Principal
J. N. College, Pasighat

JAWAHARLAL NEHRU COLLEGE, PASIGHAT
COMPLIANCE/ACTION TAKEN REPORT
ON THE DECISIONS TAKEN IN THE IQAC MEETING OF THE COLLEGE
HELD ON 20TH OCTOBER 2015 AT 10:30 AM

Sl No.	Decision in the Meeting	Compliance/ATR
1	After a detailed discussion on the seven criteria of NAAC followed by a thorough review of AQAR 2014-15 in the first draft, some modifications were suggested by some members and it was unanimously decided to include all the suggestions before submitting the final AQAR to NAAC.	All the modifications suggested by some members in the meeting for AQAR 2014-15 were included and after careful editing the document was made ready for submission to NAAC online.
2	It was decided to submit the final draft of AQAR for session 2014-15 to NAAC by 15 th December 2015.	Submitted to NAAC online on 8 th December 2015.


(Dr. Tayek Talom)
Principal
J. N. College, Pasighat